

Recruitment Checklist

	FORM	YES	NO	NOT/APPLICABLE
1.	Job Application			
2.	Curriculum Vitae			
3.	Interview Form (Must be completed by HR or any senior manager)			
4.	Reference 2 required (If currently employed .. 1 from employer and 1 character reference)			
5	Reference2 required (if currently unemployed ,,20 character references			
6	Police Clearance (Must be the latest police clearance)			
7	Medical Clearance (Must be the latest medical clearance)			
8	Certificates (relevant certificates of achievement)			

Please attach the completed forms to this checklist