

# INDUCTION EVALUATION FORM

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## PROTOCOL

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The aim of our induction program has been to provide you with an introduction to our firm that will have made you feel welcome and given you a good understanding of our business and the people, systems, processes and resources that will help you to be successful in your new role.

Please let us know if we have succeeded by completing this evaluation form and returning it to your manager.

1. Please rate the overall quality of your induction program

Exceptional     Superior     Good     Average     Needs Improvement

2. How well did the induction program prepare you for your new role?

Exceptional     Superior     Good     Average     Needs Improvement

3. How well did the induction brief you on the business – vision, strategies, culture, policies and procedures?

Exceptional     Superior     Good     Average     Needs Improvement

4. How effective was the induction program in introducing you to the people, systems, processes and resources of the firm?

Exceptional     Superior     Good     Average     Needs Improvement

Things to Follow

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Performance Standards

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